



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, December 6, 2010

**MEETING CALLED TO ORDER:** 6:35 pm

**SELECTMEN:**

Chairman, Daniel Poliquin  
Selectman, Michelle Curran  
Selectman, John Sherman

Vice Chairman, Charles Blinn  
Selectman, Robert Gray  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by J. Sherman to approve the minutes of November 29, 2010 as written.*

*2nd by R. Gray.*

*Vote: 5-0-0.*

*Motion carries.*

**PUBLIC COMMENT:**

Diann Robinson, Historical Society Recording Secretary discussed the Boston Post Cane and noted the Cane had not been passed off for six years. The last recipient was Mr. Wheeler from 1999-2005. A new recipient for the Boston Post Cane has been found and Diann suggested inviting the person and her relatives to a BOS meeting for the presentation of the cane, a plaque and flowers. She wants to complete the hand off by the end of this year and suggested to have a further celebration during Old Home Day. She read the personalized to be given to the recipient.

S. Fitzgerald thanked Diann and noted he supported her in the presentation.

D. Poliquin thanked Diann for her work in the undertaking of this presentation.

**6:30 Cable TV Advisory Committee Appointment – Susan Sherman**

Jay DeRoche from the Cable Committee and Susan Sherman approached the Board.

D. Poliquin thanked Sue for stepping up to be part of the Cable Committee.

S. Sherman discussed her reasons for taking on the endeavor.

R. Gray discussed Sue being on the Committee and inquired about her solution for the microphones.

S. Sherman discussed spending money to have good equipment; expertise to set the meeting room up; and getting the room wired the way the BOS wants.

S. Fitzgerald noted he had discussed this issue with Dean Zanello.

S. Sherman discussed being interested in local origination and Town events.

M. Curran discussed Mrs. Sherman's excitement to be involved in story time and seeing new individuals excited about new programming was a step in the right direction.

***Motion by M. Curran to appoint Mrs. Sherman to the Cable Advisory Committee.***

***2nd by R. Gray.***

***Vote 4-0-1.***

***Abstain: J. Sherman.***

J. DeRoche discussed Dan, Mickie and himself being excited to have Sue join the Committee. There is still one chair opening and they are still looking for another person to join the Committee. The Committee is open to anyone who may be interested and Jay suggested for all interested persons to contact Town Hall.

D. Poliquin thanked all involved with the Cable Studio.

**7:00 pm COPS Grant update – Police Chief Savage**

S. Fitzgerald noted the Board members have a color copy of the cost analysis – 4 Year Cost Projection of COPS Grant.

S. Savage discussed three year grant; items grant covers; not covering equipment; equipment cost; outfitting the particular person; short list of three; plan to get the person into the January academy if not then April; accepting grant; field training; front loading; 14 week academy; position to open up a number of vistas to them; envision of person freeing up some hours of the part time detective; starting some part time activities as a Resource Officer at school; discussion with school board; and public hearing next Monday.

S. Fitzgerald discussed grant size; significant grant; and helping address difficult issues of policing.

J. Sherman discussed approximation; having additional Police Officer for four years; cost to Town \$100,000 for four years; and cost being back loaded.

S. Fitzgerald discussed funding mechanism; BOS being in fourth year; presenting funding in the budget in fourth year; possibility of Town's people voting not to support it; and the BOS having met their obligations under the grant to support the funding.

R. Gray discussed the idea to fund the 4th year through the Operating Budget and then after the 4th year it is to be submitted to the residents.

S. Savage discussed including it in the budget; obligation to the people; funding it entirely; and voters could certainly say no in the 4th year.

R. Gray discussed doing it through a Warrant Article.

S. Savage discussed he had not thought about funding it through a Warrant Article; informing the people whether it would be put in a Warrant Article or in the Budget; being transparent to the Town's people; and informing them that it was in the Operating Budget.

R. Gray and S. Savage discussed item being Warrant Article and Budget item.

J. Sherman discussed Warrant Articles and BOS decision.

R. Gray wanted to be absolutely sure and clear that they have a commitment from the School District in order for the Chief to put a body in the Middle School. He thought it was a great idea to have a body in the school but was concerned with the money end of it.

M. Curran discussed School Resource Officer at the Middle School; being under the impression that was how they got the grant; and if person not to be used at school it would hinder the grant.

S. Savage discussed Department of Justice; modification of grant; and filing a modification.

M. Curran discussed and inquired about the opportunities; cost associated; part time to full time; the costs associated with this change and the additional costs to the Town.

S. Savage discussed no additional cost just expanding the hours of current persons the department currently has.

M. Curran and S. Savage discussed School District.

J. Sherman discussed being able to get the School District to pay for the 8 hours a week and turning a profit.

S. Savage discussed funded by grant; profit not being appropriate; and having a conversation regarding equipment funding only.

J. Sherman noted the public hearing is next week if the public wants to come and voice their opinion.

### **7:30 pm Budget Review**

S. Fitzgerald discussed budget spreadsheet/handout.

R. Gray requested the next spreadsheet/handout presented on the Operating Budget to have the 2010 approved numbers as well.

S. Fitzgerald discussed cut in a number of budgets; slight increase of 1.5%; budget decreased slightly last year; tight reign on revenues; and being liberal with revenue.

M. Curran discussed concerns with revenues being down last year and this year.

D. Poliquin discussed concern with dates listed on handout: BudCom dates are before BOS dates.

S. Fitzgerald discussed typographical errors and/or ten key errors and BudCom not actually seeing budgets prior to BOS.

### **8:00 pm Warrant Article Review**

J. Sherman discussed word change suggestions from the Budget Committee and noted there were no dollar changes.

**B. Highway Department Equipment Capital Reserve Fund Deposit.**

J. Sherman discussed wording changes suggested by Budget Committee.

*Motion by J. Sherman to adjust the wording in the Article to remove “the capital reserve fund” and replace with “and this project” and in the Intent to remove the dollar amount and replace with “funds”.*

*2nd by M. Curran.*

M. Curran noted the changes both made very good sense.

*Vote 5-0-0.*

*Motion carries.*

**C. Purchase Highway Department Road side Brush Cutter**

J. Sherman discussed suggested wording changes form Budget Committee.

R. Gray noted the Board had a discussion last week about the table and he noted he made the suggestion last week to add the table.

J. Sherman discussed C not necessarily being contingent upon B and pending dollars.

*Motion by J. Sherman to insert the table described in the handout and replace wording “this capital reserve fund” with “and this project”.*

*2nd by M. Curran.*

*Vote 5-0-0.*

*Motion carries.*

**D. Fire Department Capital Reserve Fund Deposit**

J. Sherman noted the Article wording change was similar to the previous.

*Motion by J. Sherman to change Warrant Article D to replace “the capital reserve fund” with “and this project”.*

*2nd by R. Gray.*

*Vote 5-0-0.*

*Motion carries.*

**E. Public Safety Expansion Feasibility Study**

J. Sherman read the entire wording of Article E.

D. Poliquin discussed recommendation by the Safety Complex Committee.

Board discussed Article and wording.

D. Poliquin discussed his concerns and suggested removing the word “expand”.

*Motion by J. Sherman to delete wording “the potential location for a new or renovated” and replace with “if it’s in the Town’s best interest to renovate, expand or relocate”; delete “to include” and add “which includes”; and delete the excess words “departments”.*

*2nd by C. Blinn.*

*Vote 5-0-0.*

*Motion carries.*

#### **F. Building Systems Capital Reserve Fund Deposit**

J. Sherman discussed changes.

R. Gray requested updated amount.

S. Fitzgerald noted he did not have those numbers but would get them.

*Motion by J. Sherman to delete “the capital reserve fund” and include “and this project”; to the Intent add as the first sentence “To replace funds spent in 2010 for emergency maintenance or repairs to Town owned buildings.” and to add to the last sentence “in this Capital Reserve Fund”.*

*2nd by R. Gray.*

*Vote 5-0-0.*

*Motion carries.*

#### **G. Communications Radio Repeater Enhancement**

J. Sherman discussed changes.

*Motion by J. Sherman to add “and this project”; delete “the capital reserve fund” and to the Intent delete “in 2011”.*

*2nd by R. Gray.*

*Vote 5-0-0.*

*Motion carries.*

#### **H. Fire Suppression Pump and Pump House Capital Reserve Fund**

J. Sherman discussed name change in the title and the first line.

*Motion by J. Sherman to change the title to “Fire Suppression Pump and Pump House”; delete “Replacement”; change the first line of the Warrant Article to have the same name; add “and this project” to replace the wording “the capital reserve fund” and to the Intent add the last sentence of “The money in this Capital Reserve Fund will be invested in an Interest bearing account.”*

*2nd by R. Gray.*

D. Poliquin discussed replacing the main diesel driven pump and the main electric pump.

*Vote 5-0-0.*

*Motion carries.*

#### **I. Cell Tower Maintenance Capital Reserve Fund**

J. Sherman discussed last year’s Intent.

*Motion by J. Sherman to replace the phrase “the capital reserve fund” with “and this project”; in Intent replace “additional monies” with “funding”; add “in that 30 year period”; replace “This” with “The”; and add “in this Capital Reserve Fund”.*

*2nd by R. Gray.*

**Vote 5-0-0.**

**Motion carries.**

### **J. Conservation Fund Deposit**

J. Sherman discussed similar changes to above.

***Motion by J. Sherman to delete” the Conversation Fund” and replace with “and this project”.***

M. Curran discussed this not being a project; not a specific thing; and they support future endeavors.

***J. Sherman motioned to add to his current motion the words “and this funding “to change the wording “the conservation fund” and replace with “and this funding”.***

**2nd by C. Blinn.**

**Vote 5-0-0.**

**Motion carries**

### **K. Improvements at Recreation Facilities**

J. Sherman discussed changes in Article and suggested to insert what PARC stands for along with identifying the location.

***Motion by J. Sherman to change the title to “Improvements at Recreations Facilities”; remove “PARC and Ingalls Terrace”; delete the word “needed” and “of these fields” from the Article; add “Plaistow Area Recreation Complex” and “on Ingalls Terrace”; add “and this project is in the Capital Improvement Program as approved by the Planning Board”; and in the Intent replace the last sentence “implementing some of these proposals” with “with improving both the facilities.”***

**2nd by M. Curran.**

**Vote 5-0-0.**

**Motion carries.**

### **L. Raise for the Tax Collector**

J. Sherman noted for both Articles L & M, the Budget Committee thought the recommendation of the Selectmen needed to be recorded on these Warrant Articles.

M. Curran discussed actual vote and posting their vote as to how they voted and not their recommendation.

R. Gray and M. Curran discussed recorded vote and not recommendation.

R. Gray suggested for Sean to do some research on RSA 35-A. He discussed his thought about the Warrant Article; conversation with Rose; concern with performance based increases for elected officials; personal opinion was that both positions are underfunded; doesn't have a problem with raise; and he directed the Town Manager to undertake a study with looking at other towns to find out what they pay their clerks and to find out if they are underfunded and if so then make a recommendation to the Board regarding such to get these individuals to an appropriate level.

M. Curran discussed hours of operation; dental; medical; short term and long term disability; looking at the whole overall package; relating them to other communities; and comparing apples to apples.

R. Gray discussed equity amongst towns.

Board shared feelings.

**M. Raise for the Town Clerk.**

See above for information towards Town Clerk. Information discussed under Tax Collector.

**N. Veteran's Tax Credit**

J. Sherman discussed Budget Committee's recommendation: they do not believe they vote on this because this is not a money article.

*Motion by J. Sherman to remove the section that speaks to the recommendation of the BudCom.  
2nd by R. Gray.*

*Vote 5-0-0.*

*Motion carries.*

**O. Human Services – Child & Family Services of NH**

D. Poliquin read Article O wording.

*Motion by J. Sherman to recommend Warrant Article O.  
2nd by R. Gray.*

D. Poliquin discussed wording "if approved".

S. Fitzgerald noted the wording is there because it helps residents.

R. Gray suggested to delete "]" at the end of the Intent.

*Vote 5-0-0.*

*Motion carries.*

**P. Human Services – American Red Cross**

D. Poliquin read Article P wording.

*Motion by J. Sherman to approve Warrant Article P.  
2nd by R. Gray.*

M. Curran noted she would be voting against the Article; she shared her concerns and discussed values; servicing the community; not for profit organization; how money is distributed; where money goes; concerns regarding organization; good comes from volunteers; and issue with funding money.

D. Poliquin discussed appropriation from Plaistow.

S. Fitzgerald discussed disaster preparedness training courses.

J. Sherman suggested having the Red Cross come to a BOS meeting.

S. Fitzgerald agreed.

***Vote 1-4-0.***

***Opposed: R. Gray, D. Poliquin, M. Curran & C. Blinn.***

***Motion does not carry.***

**Q. Human Services – CASA (Court Appointed Special Advocates)**

D. Poliquin read Article Q wording.

***Motion by J. Sherman to approve Warrant Article Q.***

***2nd by R. Gray.***

M. Curran discussed great value in group; person coming to BOS being a volunteer; concern for no numbers provided regarding community benefit; allowing person hired to train more volunteers; facilitator of training; and wanting to see more for their dollar.

S. Fitzgerald discussed children funneled through the court system; unfortunate circumstances in home life; agency stepping up; children getting guardian through court; and Police Chief's organization supporting this organization.

R. Gray discussed voting in favor of the Article and stating for the record the thorn in his side: the State has fallen down in this area and not funded these agencies and court appointed positions. He agreed with Sean and supports helping children in negative situations which is an important function.

D. Poliquin discussed agency offers consistency with one or two person; court appointed attorney's presenting case; and these persons step up and are there for the kids.

***Vote 5-0-0.***

***Motion carries.***

**TOWN MANAGER'S REPORT:**

S. Fitzgerald discussed:

- Passing of Ruth Jenne. He expressed condolences and gave sympathies to her family.
- Planning Board meeting.
- Zoning Board of Adjustment meeting and Ron Brown's appeal.
- Plaistow First Committee met on Wednesday.
- Hazard Mitigation Plan meeting on this past Friday.
- Cell Tower negotiations.
- Vic Geary holiday celebration with Seniors and Middle School Student Senate.
- Playscape at PARC installation.
- Outdoor skating rink at PARC.
- Joint Loss Management Committee meeting.
- Economic Development Committee meeting scheduled for December 17.
- Safe Routes to School grant.
- Mayor Donnalee Lozeau unable to attend tonight's BOS meeting due to a conflict.
- Update on a number of the Goals established by the Board.

**OTHER BUSINESS:**

No other business.



## **SIGNATURE FOLDER:**

Signature Folder and Manifest were going around.

## **SELECTMEN'S REPORTS:**

M. Curran discussed:

- Wednesday's event/meeting with Donald Sargent, Barry Sargent, Sean and two persons (reporter and photographer) from the Eagle Tribune. They toured the clock tower.
- Vic Geary Center: Mrs. Sherman and the Student Senate were there. She spoke to Mrs. Sherman about the Student Senate and found the efforts that go with the Student Senate are amazing: they meet every morning before school, they have to audition for the Senate, they have to be invited to be part of the group, and they have to attend all meetings. Their efforts are wonderful and their interaction with the seniors was great. She was very impressive with the Student Senate along with the beautiful voices on the Choir and the Band. She enjoyed being part of this event.
- Attendance at both Friday and Saturday (wake/funeral) of Ruth Jenne: it was very humbling; incredible tribute to her life; and she affected many people. She gave condolences to family members.

C. Blinn discussed:

- Last week Conservation Committee had nothing on the agenda. They spoke about Smith property regarding trails and the woods.
- Attendance at Ruth Jenne's wake/funeral. Plaistow lost one of the great people of Plaistow in its history. She was an icon. There is no replacement for her. We always thought Ruthie was going to be there.

J. Sherman discussed:

- Personal note: Gave congratulations to UMass Lowell Field Hockey Team for winning the Championship. Ann Hansbury daughter of David and Maryann Hansbury. Young lady use to play softball for him.
- Budget Committee met last week, reviewed Warrant Articles but did not vote on them.
- The Plaistow First Committee met last week. Their next meeting is December 15. They are starting to compile information as they have gone along which may become an action plan.
- Attended visiting hours for Ruth last Friday and on Saturday he was able to speak.
- The BOS is looking into doing something to honor Ruth's memory on a more permanent basis. She was an amazing woman and we do not want to forget her and her dedication to the Town.

M. Curran thanked staff for welcoming her into their group. The Staff has taken up a collection and they will be planting a tree in Ruth's memory. She suggested to the BOS to purchase a bench to put under the tree.

J. Sherman noted in order to honor Ruth's memory; he had a candy from the candy dish.

R. Gray discussed:

- Tremendous shock; memories of Ruth will always be: of his nephew, Sean when he was younger he played on a traveling baseball team and he won the New England Championship when he was 10 and 11 and when he was 12 he lost, however Ruthie would always ask what

the game score was and about the game; and his other memory was when he was Chairman of Town Hall Renovation Committee: when it was time to look at Executive Office downstairs, people could walk in and out of the office, and she would be collecting money for various events, there were prisoners marching in and out and in redesigning her room he spoke to Ruth about the configuration of the design so she could still have a window to help the public. He was on the Board when she was taking minutes, she was a Town institution, and she was instrumental for this Town and will be missed. He will miss her.

- Planning Board meeting approved telecommunication device in the mortgage specialist; a cupola will be built; and ZBA heard Ron Brown.
- Attended Plaistow First. John already spoke on.
- Attended Hazard Mitigation Plan meeting. Questions pertained to various projects that either were completed or were still being worked on. Discussed Town Hall generator supplying all systems in the building however it will not supply elevator in the building.

S. Fitzgerald discussed features; first purchase of elevator; working with elevator company; methods of getting it up and running; inverter; and having mechanics come in to get the elevator to work.

R. Gray discussed information he has been sharing with seniors regarding elevator working during emergencies.

D. Poliquin discussed compatibility issue.

R. Gray discussed tomorrow he would be attending training for Collective Bargaining at LGC and Patriots are up 3 to zero this evening.

D. Poliquin discussed:

- Attendance at Christmas tree lighting; fun event; lot of singing; hot chocolate and good time.
- He would also be going to LGC tomorrow with Buzzy and Bob.
- Not able to attend Ruth's wake because he was called out of town on an emergency. He knew Ruthie all of his life. He grew up with her children. Ruthie was a true advocate of the Town and he will be in touch with each family member to offer his condolences to them.

S. Fitzgerald asked for a moment of silence before ending the BOS meeting in honor of Ruthie.

J. Sherman spoke a few words for Ruthie and the Board held a moment of silence in her honor.

D. Poliquin noted this week was recycling week.

Public Meeting adjourned at 9:17 pm.

Respectfully Submitted,  
Audrey DeProspero